

Computer Lab Usage Agreement

- ❖ Student will follow the **LCISD Technology Responsible Use Agreement** found on pages 50 - 54 of the Student Handbook. Find it on LCISD website or kasam10s.com website.
- ❖ Student will be at their assigned computer station with all supplies and materials when the tardy bell rings.
- ❖ Personal telecommunications devices are prohibited in the Technology classroom unless otherwise instructed by the teacher.
- ❖ Student will follow school rules, exhibit proper behavior and respect the work and ideas of peers.
- ❖ Food, drinks, and gum are not allowed at the computers, *ever*.
- ❖ Students will utilize the computer equipment for assigned Technology coursework.
- ❖ Students must get teacher permission to print.

Your conduct grade will be lowered, and/or a Principal visit, and/or permanent removal from the class for any of the following:

- ❖ Repeated infractions of the above rules.
- ❖ Trying to access inappropriate Internet sites
- ❖ Downloading **ANYTHING** without teacher permission.
- ❖ Destruction/damage of any computer or technology equipment, including hardware, peripherals, and software settings.
- ❖ Accessing, modifying and/or turning in work that was not completed by you.
- ❖ Changing or deleting anything not belonging to you.



We have read this document and the Technology Responsible Use Agreement and understand the consequences.

Student Name Printed

Student Signature

Parent/Guardian Name Printed

Parent/Guardian Signature

Best Phone Number to Contact

Date

Best Email Address

Technology Responsible Use Agreement

Technology resources are to be used to facilitate learning, the work environment, and promote communications. All users have the responsibility to use technology resources in an efficient, effective, ethical and lawful manner. LCISD has guidelines, rules and conditions set for all users. Violations of the policy may result in disciplinary action, including possible suspension, and/or legal action.

LCISD has the right to monitor any and all aspects of the system to ensure compliance.

Technology resources and accounts are for educational purposes only and include computers, laptops, tablets, software, hardware, telephones, email accounts, data and databases, and internal and external communications networks.

System Access

Users are required to maintain password confidentiality.

Teachers may restrict student access to technology resources as appropriate.

Users identified as a security risk or having a history of violations of District and/or campus technology use guidelines may be denied access to the system.

Personal Technology

LCISD believes that appropriate use of Mobile Learning Devices can enhance the students' education. Students may use devices in class at the teacher's discretion. Students must follow teacher, campus, and district rules and guidelines for use. Students violating the rules and regulations for use/electronic devices may receive disciplinary action.

Telecommunications devices that disrupt the education process, are used inappropriately or when not allowed by a teacher or staff member, or used in violation of the Student Code of Conduct may be temporarily confiscated and may result in a discipline referral.

Social Networking and Digital Tools

Students may participate in online learning environments related to instruction, curricular projects or school activities and use digital tools such as social media, mobile devices, blogs, discussion forums, podcasts, etc. These are considered extensions of the classroom and are governed by the LCISD Student Handbook.

Unacceptable and Inappropriate Use of Technology Resources

Students are prohibited from possessing, sending, forwarding, posting, accessing or displaying electronic messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation or illegal. This also applies to conduct off school property whether the equipment is district-owned or personally owned.

Users may not engage in any malicious attempt to harm or destroy materials belonging to LCISD or of another user of the system, or any networks connected to the system.

Criminal acts include, unauthorized tampering, cyberstalking, vandalism, harassing emails, child pornography, forgery, and cyberbullying.

Content Filtering

LCISD cannot guarantee that all inappropriate material will be blocked at all times or that acceptable material may be unintentionally blocked. LCISD is not responsible for the content accessed on Mobile Learning Devices.